



Southern Region PLN Conference
Southern Region Program Leadership Committee Meeting
August 27th, 2020
Minutes

Participants:

- ANR – Dan Goerlich
- COM – Michelle Olgers, Lisa Stearns
- CRD – Gill Finley, Dan Kahl, Mark Waller
- FCS – Mike Gutter, Leslie Speller-Henderson, Janette Wheat, Jaquelyn White
- 4-H Youth Development— Mitzi Downing, Manola Erby, Mark Mains
- IT – Steve Garner, Brian D. McGhee
- MM – Gerald Jones, Jim Stewart
- PSD – Celeste Allgood, Renysha Harris, Meredith Weinstein

AEA: Rosalind Dale, Vonda Richardson,

ASRED: Gina Eubanks, Randy Taylor, Ron Brown

SRDC/MSU: Katherine Spiering, Russ Garner, Rachel Welborn

1. Welcome and Introductions of New Members –

Leslie welcomed everyone, especially the new members of the Program Leadership Committee.

2. Brief Overview of PLC Representative Expectations –

Leslie went over the document that described the responsibilities of the Program Leadership Committee (PLC) Representatives. She commented among other things that it was important to get their thoughts and viewpoints as we plan for next year's meeting. Russ will send out the document that outlines those responsibilities. Rachel shared the link in the chat, and it was also mentioned that the document, as well as the general structure of PLC, is available on the SRPLN website.

3. PLC Conference Call Schedule for 2020-21 –

The dates and time for the annual planning meeting were discussed. The meeting, normally face-to-face, will be held virtual this year. The week of November 16-20 seems to be a good week for most of the committee but will especially hinge on Lisa's schedule that week as incoming Chair. The idea will be to do the planning meeting over 2-3 days 60-90 minutes at a time to avoid Zoom fatigue, and to be more efficient in getting the work done.

We will continue to follow the conference call meeting pattern as in past years, meeting on the third Thursday of the month, from 9:00 – 10:30 a.m. Central/10:00-11:30 Eastern on the following dates:

- October 15
- February 18
- April 15
- June 17
- July 15



4. Actions and Accomplishment Items Preview –

The group reviewed the Action and Accomplishments slides that each committee submitted.

Agriculture and Natural Resources wished to create a Southern Region working group to determine best practices in virtual program delivery, challenges, and evaluation / impact reporting. This could require travel funds, when travel becomes an option, and AEA & ASRED consider appointing an administrative advisor to this group.

Opinion from the group was favorable and modified the slide with more clarifying information.

Family and Consumer Science wished to create regional collaboration platform to include the following:

- Create a Teams Page for PLN and Extension specialists' shared resources and calendar with channels for nutrition, health, food preservation and finance (and other emerging issues).

- Create abstracts about the programs being conducted and emerging issues – list specialization to determine what trainings can be provided.

- Conduct shared trainings for subject matter programs based on needs assessments

Opinion from the group was favorable, but it was decided that this Action Item would be better placed as an Information Item, as there was no action needed from the Directors and Administrators.

Middle Managers wished endorsement of the development of common baseline procedures for group engagement (i.e. 4H, Master Gardener, volunteers, FCS, commodity groups/ boards, etc.)

Opinion from the group was favorable, with no additional comments.

Accomplishments by each of the committees was also reviewed.

5. Officers for 2020-21 –

It was noted that we had two positions to fill on PLC: The Vice Chair, and the COMS/IT/MM/PSD Representative to the Executive Committee.

Leslie nominated Brian McGhee to the office of Vice Chair. Brian accepted the nomination, and the committee approved it.

Jim Stewart was appointed COMS/IT/MM/PSD Representative to the Executive Committee.

As Leslie will be leaving the region, she will not be able to fulfill the duties as Chair of the Executive Committee, which is Past Chair of PLC. After discussion, Mitzi agreed to remain another year as Chair of the Executive Committee

Additionally, Vonda Richardson has been reappointed 1890 Advisor, Rosalind Dale has been appointed 1890 Appointee, and Laura Stephenson has been appointed 1862 Advisor, while Gina Eubanks continues as 1862 Appointee.

6. Finalize Plan of Work –

After a brief discussion, the committee decided to leave the Plan of Work as is.

- a. Plan 2021 Conference
- b. Newcomer Orientation
- c. Chair Training

7. Other Business–

There was no other business to discuss.

Meeting was adjourned

PLC Presentation of Actions and Accomplishments to ASRED/AEA, August 27th, 2020

Leslie presented to the Joint meeting of ASRED and AEA the Actions and Accomplishments of the PLN committees. Below are the two actions requested:

Agriculture & Natural Resources:

Action Requested: wished to create a Southern Region working group to determine best practices in virtual program delivery, challenges, and evaluation / impact reporting. This could require travel funds, when travel becomes an option, and AEA & ASRED consider appointing an administrative advisor to this group.

Response: Action request was granted.

Middle Managers:

Action Requested: Endorsement of the development of common baseline procedures for group engagement (i.e. 4H, Master Gardener, volunteers, FCS, commodity groups/ boards, etc.) in response to the COVID Pandemic.

Response: Action request was granted.